

For a Partner Africa Project between the Internationaler Bund e.V. (IB) and vocational training institutions and associations of the wood sector in Rwanda, we are looking for:

### **Assistant Technical Training Coordinator proWOOD (m/f)**

Location: Rwanda, Rubengera

Type of contract: Fixed-term employment contract

Contract duration: 01.03.2024 to 31.10.2024.

We are:

With more than 14,000 employees, the International Federation (IB) is one of the largest service providers for youth, social and educational work in Germany. Our guiding principle is "Strengthening humanity".

The project to be implemented by the IB is funded through the PartnerAfrika Programme of sequa GmbH within the framework of the Special Initiative on Training and Employment of the Federal Ministry for Economic Cooperation and Development (BMZ). The project aims to enable selected Rwandan vocational training institutions and associations to offer innovative training and further education courses for young people and skilled workers in the value-added timber industry, thus strengthening the production capacities of Rwandan SMEs.

#### **Your tasks / responsibilities**

- Support Planning and coordinate activities and training logistics in Rwanda,
- Conduct technical training activities in Wood- technology,
- Collaboration with national & international trainers and experts
- Organisational and technical support for the ProWood Project
- Representing the proWOOD Project activities as team representative in Rwanda

#### **Our requirements / Your qualifications**

- L5 Carpentry and Wood-technology
- at least 1-year professional experience as technical trainer in wood technology
- knowledge and working experience in a company setting is an advantage
- knowledge of technical project management
- Good organisational skills
- Proficiency in the English language, written and spoken
- professional use of MS office
- advanced professional use of CAD drawing
- applicational knowledge in CNC operating technology is an advantage
- willingness to travel and readiness for consulting and coordination activities in rural areas
- willingness to upskill as required by the tasks to be performed – corresponding measures are agreed with management

We actively promote equal treatment of all employees. We therefore welcome all applications, regardless of gender, age, origin, disability, religion, ideology, sexual orientation and identity.

Note on protection from Corona:

We also treat the health of our applicants responsibly. Therefore, we find ways to make interviews safe, e.g. by phone or video.

All applications are treated confidentially, only shortlisted applicants will be contacted.

Please send your detailed application documents (cover letter, CV and references) summarised in a PDF document including salary expectations by 28 February 2024 to Martine Doucet-Köster: [Martine.Doucet-Koester@ib.de](mailto:Martine.Doucet-Koester@ib.de).

Serge GIRIMBAZI

proWOOD Deputy Team Leader



**proWOOD**  
promoting competence  
in wood technology