

REQUEST FOR EXPRESSION OF INTEREST (EOI) FROM NON-GOVERNMENTAL ORGANIZATIONS (NGOs) FOR THE IMPLEMENTATION OF LOW COST COMMUNITY BASED ECD INITIATIVES IN 20 DISTRICTS
EOI NO. RWA/ ECD/EOI/2017/07 DATED 7 JULY 2017

UNICEF Rwanda, under the umbrella of the Government of Rwanda – Early Childhood and Development Programme plans to support 20 districts in promotion of **low cost community based ECD models** that support **integrated ECD services** in early learning and stimulation, nutrition, WASH, child protection and health and other related social protection areas. The preferred approaches of delivering ECD services are those that foster strong community and local authority’s involvement and ownership of the programme and where possible inclusion of private sector partnerships. The expression of interest will be guided by the following overall objectives, geographical coverage and duration:

(i) **Key objectives:**

- (a) Increased access to community based integrated ECD services for children and their families
- (b) Improved quality of care for children of small scale cross boarder and market based traders
- (c) Improved knowledge and skills of caregiver/parents in responsive childcare practices

(ii) **Geographical coverage/target population:** priority sectors in 20 districts (please refer to Annex-1 for names of districts and some prioritised sectors); and

(iii) **Duration:** up to 24 months with effect from August 2017

In this regard, expressions of interests (EOI) are solicited from national and international NGOs having relevant expertise and experience in implementing community based ECD initiatives as per the above referred to project objectives on partnership¹ basis. Interested NGOs are requested to submit the signed EOI (attached as *Annex-2*) and the completed EOI form (attached as *Annex-3*) along with the following documents:

- (i) Copy of the registration certificate; and
- (ii) Copy of latest financial audit report.

Please note that this is not a request for proposals. Only short listed NGOs would be contacted for submission of full proposals (Programme Cooperation Documents and related annexes) in line with UNICEF procedures. Please also note that this EOI does not entail any commitment on the part of UNICEF.

Completed EOI forms (attached as *Annexes 2 and 3*) along with the above listed documents should be submitted by **e-mail** with the subject clearly marked **“Request for Expression of Interest for**

¹ UNICEF Partnership refers to shared mandate, principles, objectives and resources around programming for children within the rights based context which places the best interest of the child at the core of the program.

Implementation of Low Cost Community Based ECD Interventions” in the preferred sectors of the 20 Districts to rwasupply@unicef.org no later than Friday **21st July 2017 at 1700 Hours**.

Please contact mbanda@unicef.org with a copy to dmupenzi@unicef.org for any queries or clarifications related to this EOI.

Annex - 1: Target Districts / Sectors

S. No	District	Sector	Population (2012 Census)
1.	Nyamagabe	Mbazi	11,876
2.	Ngororero	Muhororo	21,463
		Ndaro	22,762
3.	Rutsiro	Mukura	33,440
4.	Gakenke	Busengo	20,164
5.	Burera	Rugengabari	18,467
6.	Rubavu	Nyamyumba	37,491
7.	Nyaruguru	Ngera	22,440
		Nyagisozi	18,275
8.	Karongi	Rwankuba	37,802
9.	Gicumbi	Manyagiro	19,371
10.	Nyamasheke	Cyato	23,866
11.	Gatsibo	Remera	26,110
		Murambi	29,032
12.	Rusizi	Bweyeye	13,622
13.	Nyagatare	Kiyombe	17,152
14.	Musanze	Kimonyi	15,589
		Musanze	31,864
15	Gasabo	Sectors TBA	TBA
16	Ngoma	Sectors TBA	TBA
17	Ruhango	Sectors TBA	TBA
18	Nyabihu	Sectors TBA	TBA
19	Nyarugenge	Sectors TBA	TBA
20	Rwamagana	Sectors TBA	TBA
Total			420,786+

Annex - 2: EOI Form

NGO-Name and address

Date:.....

To:

**United Nations Children's Fund
Ebenezer House, 1370 Umuganda Boulevard
P.O. Box 381,
Kigali, Rwanda**

Dear Sir/Madam,

We, the undersigned, would like to express our organization's interest for the implementation of low cost community based ECD interventions in the selected districts and sectors on partnership basis in accordance with UNICEF's Expression of Interest **No. RWA/ ECD/EOI/2017/07 dated 7 July 2017**. We are hereby submitting our EOI containing the following documents:

- (i) Completed EOI Form;
- (ii) Copy of the registration certificate;
- (iii) Copy of latest financial audit report;
- (iv) Other documents (please list *annexes* as applicable)

We understand that this expression of interest does not entail any commitment on the part of UNICEF.

Yours faithfully,

Authorized Signatory:
Name and Title of Signatory:
Name of NGO:
Address

Annex - 3: EOI Form

a. General Information

1.	Name of NGO	
2.	Registration No. in Rwanda <i>(Attach copy of registration certificate from the relevant government agency)</i>	
3	Date of Establishment	
4	Working in Rwanda since	
5	Physical Address	
6	Contact Person (principal): Name: Designation: e-mail: Tel: :	
7	Contact Person (alternate): Name: Designation: e-mail: Tel:	

b. Organizational Profile (maximum- half page)

Additional / complementary information may be attached to this form as annex.

c. Technical capacity and experience relevant to the implementation of the project

- (i) Please provide a brief description of your organization’s technical capacity to implement this project (max- half page)
- (ii) Please provide a brief description of any ECD projects implemented by your organization in Rwanda during the last five years, as per below format:

Project name	
Name (s) of the target districts	
Project budget	
Project duration	
Summary of activities implemented	
Number of beneficiaries	
Summary of key results achieved (in bullet form)	
Donor/sponsoring agency	
Sustainability mechanisms put in place	
Contact details of donor’s/sponsor agency’s focal point (Name, designation, e-mail and tel.)	
Organogram	

d. Information specific to the project “Implementation of Low Cost Community Based ECD Interventions” in the selected sectors of the 20 districts”

- (i) Please indicate the number and names of the districts in which your organisation is interested to implement the proposed ECD project.
- (ii) Please provide a note on your organization’s comparative advantage for partnership for this project (**maximum- half a page**)
- (iii) Please **list** the key proposed activities for achieving the objectives for this project.
- (iv) Briefly **describe** the Proposed implementation modality (**maximum-half page**)
- (v) Indicative annualised (**Year 1, Year 2**) budget summary in table form (in Rwf), including:
 - Cost of implementation of each of the proposed activities
 - Overall project support cost (including staffing, mobility etc.)
 - Other costs associated with the project; and
 - NGO contribution to the overall project budget (total amount, also expressed as a % of total cost)

e. Other relevant information.

Any Additional/complementary information can be attached as Annex.